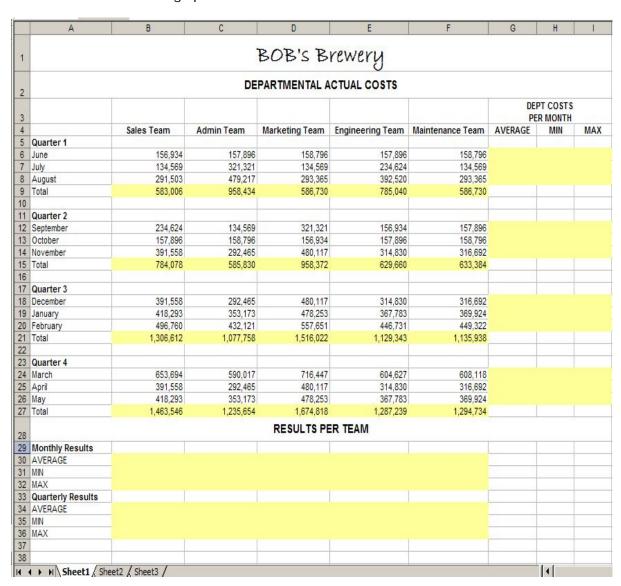


Microsoft Excel Introduction

Class Activity 7 - Functions

1. Create the following spreadsheet in a new Excel workbook.



- 2. Work out the AVERAGE, MAX and MIN Dept costs for the Months of the Year
- 3. Work out the AVERAGE, MAX and MIN for the Monthly Team Results
- 4. Work out the AVERAGE, MAX and MIN for the Quarterly Team Results